

## Minutes from Emery Town Council November 12, 2020

Members present: Amy Sundstrom, Pat Sundstrom, Lindsay Edwards, Sam Payne

**Meeting called to order at 6:06 pm;** US pledge of allegiance recited.

**Minutes from October 14, 2020** Town Council were reviewed. Pat made a motion to approve the minutes; Lindsay seconded. Amy: aye, Pat: aye, Lindsay: aye, Sam: aye.

**The Open Invoice report** was reviewed. Pat made a motion to approve payment all open/unpaid invoices; Lindsay seconded. Amy: aye, Pat: aye, Lindsay: aye, Sam: aye.

**Mayor Amy Sundstrom** reported that the sidewalk corners in town will be updated to become ADA compliant as Highway 10 updates occur over the next year or so. She noted that the *Safer Sidewalk* program requested more information in order to decide whether Emery Town's request for funding met their parameters. Mayor Sundstrom will follow up with this and will report any developments at the December meeting.

**Town Maintenance Supervisor, Terry Edwards**, submitted an itemization of **tools and equipment** he plans to procure with funding budgeted for that purpose. The funding has already been approved – Terry's submission of his 'shopping list' was simply to keep the Town Council apprised of his intentions.

Mayor Sundstrom proposed **Ordinance 2020-1 / 11-12-2020** wherein permissions and protocols for electronic open public meetings were set forth. Pat moved that the Town Council approve Ordinance 2020-1 / 11-12-2020; Lindsay seconded. Amy: aye, Pat: aye, Lindsay: aye, Sam: aye.

**Town Recorder, Liberty Mason**, presented final bids from the Merchant Service/Online **Credit Card Processing companies** Emery Town is considering in order to implement online bill-pay. Based on the data collected, bids submitted, and the recommendation of Pelorus Systems, she recommended that Emery Town move forward to contract with Xpress Bill Pay. Pat moved that Emery Town proceed to contract with Xpress Bill Pay; Sam seconded. Amy: aye, Pat: aye, Lindsay: aye, Sam: aye

Mayor Sundstrom reminded the Council to generate and collect ideas for projects which Emery will **budget CDBG monies for in 2021**. She stated that Emery Town will hold a public hearing in January 2021 to receive input from townspeople and community members.

**Council Member Sam Payne** reported that the **Auditor's Report** from Emery Town's recent audit looks good and that all is in-line with the town's financial affairs and protocols. At present, the town is well-within our 2020-2021 budget.

**Council Member Lindsay Edwards** requested that the council recommend volunteers to assist with **the setup of Christmas decorations** throughout town. Conversation among the council was held suggesting

local church groups and also some folks who are performing court-ordered community service with the town. Town maintenance personnel will consider these suggestions and get the decorations installed.

**Council Member Pat Sundstrom** informed the Council that the **CVSSD's 2021 budget was approved** and that all is in order.

**In reviewing Old Business**, Mayor Sundstrom advised that the Town **create a committee** to generate a plan for use of the 640 acres being offered for Emery Town's stewardship. She noted that Jim Jennings is willing to assist with the plan and details of conveyance once our committee has begun planning.

**Council Member Sam Payne** volunteered to build and lead this committee and **Mayor Sundstrom** assured him she would send him recommendations for whom to invite as members (including Varian Allen, Paul Anderson, and Glenys Sitterud). Also, Mayor Sundstrom reminded the Council that discussion of accepting this conveyance will be included in the January 2021 Public Hearing.

**Employee Bonuses** were requested/recommended by Mayor Sundstrom. Pat moved to pay annual bonuses; Sam seconded. Amy: abstain, Pat: aye, Lindsay: aye, Sam: aye

Pat made a motion to adjourn the meeting; Lindsay seconded it. Amy: aye, Pat: aye, Lindsay: aye, Sam: aye.

**Meeting was adjourned at 7:10pm.**

Minutes approved: \_\_\_\_\_  
date

\_\_\_\_\_  
Amy K. Sundstrom – Mayor

\_\_\_\_\_  
Liberty Mason – Municipal Recorder